



For Volunteer Consulting Services,
contact:

Management Advisory Service

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MAS Charitable Number

MAS has official charitable status (**Number 86043 1667 RR0001**) which means we can issue receipts for income tax purposes for donations in various forms.

**Volunteer consultants
serving Toronto
nonprofits since 1993**

**Experienced and knowledgeable
managers and professionals
available to nonprofits with no
fees attached**

Our services include:

**BOARD GOVERNANCE
FACILITATION
FINANCE/ACCOUNTING
HUMAN RESOURCES / ORGANIZATION
INFORMATION MANAGEMENT
MARKETING / COMMUNICATION
MENTORING / COACHING
PLANNING**

What Our Clients Say

In a recent survey, over 92% of our clients have already or will be very likely to refer MAS to other nonprofits.

“Your consultant inspired us to get moving on this project and brought us together in developing an action plan.”

“MAS’ help with developing a communication plan has been invaluable.”

“Thank you so much for your assistance with our Board retreat... we achieved our objective and now have everyone understanding their role and focused on the same goals.”

How We Can Help

In an environment of growing demands and shrinking resources, many nonprofits face increased difficulty in delivering their valuable services.

"We have used MAS a number of times and we have always found your volunteers very knowledgeable and helpful."

Whether you require new sources of funding, a new strategic plan, improved financial controls or better human resource policies, MAS consultants can provide you the help and expertise you need with **no fees attached**.

Who We Are

We are over 60 current and former executives and professionals in corporate planning, finance, marketing, information management, human resources and a host of other fields. We have held senior roles in the private, public and nonprofit sectors. Since our start in 1993, we have helped more than 1,000 nonprofits in the GTA achieve their goals.

We Charge No Fees

Because we are volunteers, **we do not charge fees** for our assistance. We only ask that organizations that are financially able and satisfied with our service make a donation to MAS so that we can cover our overhead and continue to service nonprofits in the GTA.

"Thanks to your consultant, we developed a funding plan that delivered the revenue we required to achieve our objectives."

What We Do

We help nonprofits tackle their problems and build capacity to achieve their goals.

Strategic and Business Planning

- Develop a strategy and execution plan that aligns your Board and staff
- Clarify your goals and how to attain them

Board Governance

- Ensure that your Board members understand what is expected of them
- Have everyone clear about the duties of the Board and those of management

Facilitation

- Build consensus
- Streamline meetings and reach better decision
- Have all participants feel heard and contribute

Human Resources

- Ensure you have the right people in the right roles
- Develop appropriate compensation, reward and recognition systems
- Have HR systems and practices that make a difference in your team's performance

"Thanks to MAS, we now have people policies that make sense for an organization of our size."

In addition to the above, a number of our consultants can provide coaching and mentoring to senior management and Board members within your organization.

"I want to thank the volunteers for assisting us in identifying the accounting system that suits the needs of our agency."

Finance

- Have adequate financial controls in place before issues arise
- Understand where and how to reduce or control costs
- Enhance financial reporting

Fundraising

- Develop an effective fundraising strategy
- Advice and review of grant proposals

Information Management

- Ensure you have the information to make informed and timely decisions
- Understand what equipment and software you require
- Develop the appropriate training plan

Marketing & Communications

- Communicate effectively with your target audiences
- Understand your clients and how best to reach them
- Enhance your value to both those you serve and your funders

"MAS is an excellent resource for nonprofits that are uncertain where to begin a new management task... you have people who have been there, done that."

"Thanks to the help from MAS, we now have a strategic plan with corresponding goals and action plans. Our Board and staff are now on the same page."